The following is taken from our church’s Policies and Procedures:

Gym Use

The objective of the Church Board is to provide the resources required to accomplish the Church’s mission and vision. All groups using the gym, or any portion of the church facility, must conduct themselves in a manner which agrees with the values and standards as put forth in the Church Manual and the Holy Bible.

There should be placed in the gym and throughout the building a sign of disclaimer – “Not Responsible for Accidents”. A group representative should be asked to sign a waiver releasing Grace Naz from liability if someone in their group sustains injury from causes not related to any negligence of Grace church.

Group leaders will be given the gym rules and a check list. It will be communicated that it is their responsibility to maintain proper care of the church property and behavioral standards of all persons present.

The fees for Gym rental will be as follows:

1. Joe Miller has been “grandfathered” in for gym rental at $20 per hour due to the additional services he provides the church and his former designation as a family member of the church membership.
2. All other groups desiring to use the gym must be approved by church leadership and pay an up-front deposit of $100 for gym reservations. The rental fee will be $30/hour. Groups renting facilities for more than 20 days of use in a contracted period may negotiate their rate.

The person who signs the rental agreement/contract is the “group leader” and person responsible for the gym key if one is requested. Any group that is discovered making additional keys, without permission of the church leadership, will void their agreement.

If the group leader cannot be present and designates a substitute, that person should communicate with the church office and notify them as soon as possible that they will be responsible for the group during that session.

All keys should be returned to church office after the last contracted session.

CHECKLIST…

* The group leader will unlock the door or enter the premises no earlier than 15 minutes before designated start/rental time.
* The group leader will make note of anything that was not picked up by a previous group or equipment that was left out and had to be put away before their group could participate in their activity. (Except for volleyball net and poles)
* The group leader will ensure the gym is picked up and items put back in place before leaving gym. If the floor needs swept and bathrooms cleaned, time will be allowed to do so.
* A final walk through should be completed, and thermostats reset before the lights are turned off and everyone exits. (Unless another group has a back-to-back rental)

Gym Rules:

1. Everyone participates at his/her own risk. Grace Naz is not responsible for any injuries sustained while participating in activities associated with your group.
2. Good sportsmanship/citizenship is expected. Your time in our gym should be an enjoyable experience and meant to be fun!
3. Grace Naz has limited sports equipment available for use; however, it is best when you bring your own equipment and supplies. If Grace Naz equipment is damaged, you may be asked to pay for a replacement.
4. Please report any damaged equipment immediately. If it is after-hours, please call or email the Grace Naz representative, whose contact information you have been provided. We want everyone to be safe and be able to enjoy quality equipment.
5. **Please return all chairs, equipment, and so forth to the way the gym was set-up before you arrived**. Volleyball poles and net do not need to be taken down unless otherwise requested.
6. **Spills, messes, etc. need to be cleaned as soon as possible**. Brooms and mops and other cleaning supplies are on hand and easily accessible to clean up all messes.
7. If the heat or air conditioning is used during your rental time, please set them back to non-use settings. This allows us to keep rental fees as low as possible.

THANK YOU FOR YOUR EFFORTS!

Gym - $30

Café - $25

Classrooms - $20

Overnight - $60

**GYM/FACILITY USE AGREEMENT**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agrees to pay Springfield Church of the Nazarene (Grace Naz) the amount of $\_\_\_\_\_\_ per hour/night for the use of the (circle each that are requested) gym, classrooms, Grace Café, other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. We have been provided a copy of the church’s policies as well as facility use rules and expectations; and will abide by such rules. We have also been provided and signed the Liability Release form.

We request the following day(s) and time(s):

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| DAY | DATE | START TIME | END TIME |
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| Grace Naz representative |  | Renter |
|  |  |  |
| Signature |  | Signature |
| Printed Name |  | Printed Name |
| Title |  | Title |
| Date |  | Date |

**WAIVER AND RELEASE OF LIABILITY**

DISCLAIMER**: SPRINGFIELD GRACE CHURCH OF THE NAZARENE** IS NOT RESPONSIBLE FOR ANY INJURY (OR LOSS OF PROPERTY) TO ANY PERSON SUFFERED WHILE PARTICIPATING IN NON-CHURCH SPONSORED ACTIVITIES ON OUR PROPERTY, WHICH INCLUDE BUT ARE NOT LIMITED TO, PLAYING, PRACTICING, OR ANY OTHER WAY INVOLVED IN RECREATIONAL ACTIVITIES FOR ANY REASON WHATSOEVER, INCLUDING NEGLIGENCE ON THE PART OF **SPRINGFIELD GRACE CHURCH OF THE NAZARENE,** ITS AGENTS, OR EMPLOYEES. PLEASE READ THIS RELEASE CAREFULLY AS IT RELATES TO YOUR LEGAL RIGHTS.

I, and/or the group I represent, am aware that recreational activities, or any activity, can involve unintended consequences and certain risks, including but not limited to, muscle strains/sprains, puncture wounds, cuts/abrasions, or even death, serious neck and spinal injuries resulting in complete or partial paralysis, brain damage, and serious injury to virtually all bones, joints, muscles, and internal organs, and that equipment provided for my protection may be inadequate to prevent serious injury. I, and/or the group I represent, am voluntarily participating in this activity with knowledge of any dangers involved and hereby agree to accept any and all inherent risks of property damage, personal injury, or death to myself and/or the members of my group.

 I, and the group I represent, am fully aware of these risks, and in consideration of my participation, I, on behalf of myself, my heirs, assigns, executor, administrator and representatives, hereby release and hold harmless Springfield Church of the Nazarene and their employees, board members, staff or agents, from any and all liability, loss, damage, costs, claims and/or causes of action, including but not limited to all bodily injuries, death, and property damage arising out of or relating to my engaging in or receiving instruction in recreational activities or any activities incidental thereto.

 I understand that this waiver is intended to be as broad and inclusive as permitted by the laws of Missouri and agree that if any portion is held invalid, the remainder of the waiver will continue in full legal force and effect. I further agree that this agreement shall be governed by the law of Missouri.

 I affirm that I am of legal age and am freely signing this agreement. I have read this form and fully understand that by signing this form I, and the group I represent, am agreeing to abide by all Springfield Grace Church of the Nazarene rules and guidelines regarding the use of the recreational facilities. I further understand that by signing this form, I, and/or the group I represent, am giving up legal rights and/or remedies, which may be available to me against Springfield Grace Church of the Nazarene, or any of the parties listed above.

Signature of Participant Date

Signature of Parent if Participant is Under Age 18 Date